



OFFICE OF THE
CONTROLLER GENERAL OF ACCOUNTS
CGA Complex, G-52, Islamabad

**(PROJECT)
IMPLEMENTATION OF
ONLINE BILLING SOLUTION
(SEHAL)**

**UNDER THE PUBLIC FINANCIAL MANAGEMENT REFORMS AT
FEDERAL & PROVINCIAL LEVELS**

Tel:92-51-9203208 Fax:92-51-9208896

No.MIS/FABS/Admn/Project Staff/528-2023/ 804

Date: March 18th, 2024

The Director (Advertisement)

Press Information Department

Near Zero Point, Islamabad.

Subject: PUBLISHING OF ADVERTISEMENT "HIRING OF PROJECT SUPPORT STAFF"

Please find enclosed a copy of the Advertisement "HIRING OF PROJECT SUPPORT STAFF" under Project Online Billing Solution (Sehal) for publishing in minimum Two National Daily Newspapers (One Urdu & One English-Both Combined Edition) having wide circulation on or before March 20th, 2024 and forward the bill to this directorate for payment.

Encl: (01 Page)


Project Manager

Distribution:-

- 1- The Director (FABS) with a request to direct the concerned for uploading copy of Advertisement alongwith TORs on FABS website.
- 2- The Director (Admn), CGA with a request to direct the concerned for uploading copy of Advertisement on CGA website.
- 3- PS to Dy. Controller General of Accounts (FABS) / Project Director, Islamabad.
- 4- AO (Proc) MIS Directorate, Islamabad.

(PROJECT)
IMPLEMENTATION OF ONLINE BILLING SOLUTION
(SEHAL)

Controller General of Accounts Islamabad
Old FBC Building, Ground Floor, CGA Complex G-5/2, Islamabad

Hiring of Project Support Staff

The Project Director, Sehal Project (Online Billing Solution), Department of the Controller General of Accounts, Islamabad requires services of contract staff for Project Management Unit (PMU) for the Project titled "Online Billing Solution (Sehal) under Public Financial Management Reforms at Federal & Provincial levels. The appointments will be purely on contract basis as per following details.

S. No.	Job Title/PPS/ Lump Sum pay	No. of Post	Location	Date, Time and Venue for Interview
1.	Office Assistant / Electrician (PPS-03) Rs.43,750/per month	01	Islamabad	April 3 rd , 2024 (10:00 AM to 01:00 PM) Directorate General MIS, Ground Floor, O/o the CGA, G-5/2, Islamabad.

The Job Descriptions/TORs, Qualification, experience and Lump-sum pay (Project Pay Scale) details of the Office Assistant / Electrician can be downloaded from FABS Directorate website (www.fabs.gov.pk). Interested candidates are required to submit their application (**One Original and One attested Copy of CNIC, Passport Size Photograph, Relevant Qualification, mandatory Diploma in Electrical & related Experience documents**) to the undersigned on or before March 29th, 2024. The department reserves the right to reject/cancel any or all applications including incomplete/irrelevant applications without giving any reason to the individuals. No T.A/D.A shall be admissible for interviews.

Project Manager

(Online Billing Solution Project-Sehal)

Directorate General MIS, O/o the Controller General of Accounts,
Ground Floor, Old Federal Bank for Cooperatives Building, CGA Complex,
G-5/2, Islamabad. Ph: 051-9217457, Fax: 051-9208896

Office Assistant / Electrician (PPS-03)

Job Description

- Preference will be given to those who will have technical skills (Preferably Diploma/Certificate from testing body), Vocational Training Institute / Lab.
- Candidate will be responsible for having wide range of Tasks related to the Setup and Maintenance of Electrical Infrastructure.
- Installation of Electrical wiring and Building and Poles, Troubleshooting Electrical Malfunctions and Blackouts and performing repair on appliances.
- Given the inherent risks involved in this role, we require individuals who prioritize safety and adhere to precautionary measures.
- The ideal candidate will possess extensive knowledge and experience working with various electrical devices and systems.
- Our overarching goal is to ensure the establishment and upkeep of reliable electrical connections, reducing the likelihood of accidents and optimizing the usability of electricity across all facilities.
- Be proficient in Electrical Circuits installing, maintaining and repair electrical system.

Qualification

The candidate should atleast have:

- **Qualification:** Middle with Vocational Diploma in Electrical from Technical Board of Education.
- **Experience:** 2 years Experience as an electrician (Working in Data Center environment will be preferred).
- **Lumpsum Pay:** (PPS-03) Rs. 43,750/- Per Month (Annual increment of 5% after completion of One Year Satisfactory Service.
- **Location:** Islamabad.
- **No. of Positions:** 01
- **Age:** Maximum Age limit up to 55 years, where applicable, for selection as per eligibility to recruitment criteria, capacity/caliber, exceptional experience /achievements of the candidate/applicant in related field.